

# AGENCIES AND ORGANISATIONS

## STUDENT' S GUIDE

We recommend this as the 1<sup>st</sup> course for new or inexperienced students studying International Trade, Shipping or Customs Clearance Industry.

Some of the Agencies and Organisations we cover: Customs and Excise; Plant Quarantine; Veterinary Services; Port Health, Standards; Import Licensing; Cargo Agencies; Export Certification and the current Information Technology services.

Why do you need to study the Agencies and Organisations involved in International Trade and Border Clearance?

- 1) All countries depend on Border Agencies to control imported and exported goods
- 2) Clearing goods quickly and efficiently is mostly about understanding which agency needs what
- 3) Each agency has its own permit, inspection and approval systems
- 4) Knowing how to investigate what each agency needs before any order is made
- 5) Import Licenses and Permits are as the name suggests, permission to import or export, these processes are taught and demonstrated
- 6) All Border Agencies have strong local legislation to back them up and agencies can seize any item imported without the correct permit; we explore some of these regulations
- 7) The local legislation of all the Border Agencies is backed by Regional and International laws and treaties; students are exposed to some of the more important of these.
- 8) Students are exposed to the goals of having all these rules, the most important being:
  - a) Transparency as everyone must follow the same rules
  - b) Protection of plants, animals and human beings from imported pests and diseases
  - c) Reducing and removing non-tariff trade barriers which lead to unfair trade (uncalled for delays because of unfair import rules)
  - d) Controlling what enters and leaves a country for statistics, anti-dumping, market protection etc.

Students may not finish this course knowing every Declaration, Document, License, Permit or Certificate. However, understanding the type of items which need permission to be imported, the process, and the Agencies involved means that on finishing this course, students will be able to safely advise Importers and Exporters.

We plan to achieve the above by

- 1) Exposing students to the local, regional international information

- 2) Have all course information available during the length of course online including recordings of all lectures and pre-recorded lectures
- 3) Ungraded Quizzes to test current knowledge
- 4) Live lectures, each, an hour and a half for approximately 7 weeks
- 5) Midway through course a multiple-choice questionnaire which may or may not go toward your final grade
- 6) A Final examination at the end of the Course.

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